



Intimate Care Policy

Key Document Details

School Name: Zouch Academy

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Approved by: Governing Body

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Outline:

This policy has been devised in response to the increasing number of children entering the Early Years Foundation Stage not toilet trained. It sets out the procedures we will follow in when nappy changing and in the case of a child accidentally wetting or soiling him/herself. All parents are asked to provide spare clothes in a bag regardless of whether their child is toilet trained. It also states the roles and responsibilities of both the home and school and has an agreement/consent form for parents to sign.

We are an inclusive school and do admit children who are not fully toilet trained but we feel that it benefits the child if he/she is out of nappies or at least working towards this by the time they start school.

Parents are made aware that the EYFS team are on hand to offer advice on how to toilet train and are put into contact with relevant support if wanted. Parents are also asked to inform us of any medical condition which requires their child to need a nappy.

Questions and Answers:

Who will change the nappy/wet/soiled clothing?

Where possible parents will be asked to come in to school to change nappies, however where this is not possible named EYFS practitioners will change children, A second practitioner must be in view of the nappy changing area.

Where will changing will take place?

In the Nursery/Reception toilet area, on a changing mat.

All nappy changes will be recorded on a chart which will be kept in the toilet area. It will be signed by the person changing the child and countersigned by the second person present.

What resources will be used?

A changing mat, aprons, gloves, blue roll paper, antibacterial wipes, nappy sacks, nappies, baby wipes, cream(when specified by parent/guardian)

How will the nappies will be disposed of?

Put in a nappy sack and in the hygienic disposal nappy bin.

What infection control measures are in place?

Staff will wear disposable gloves and aprons while dealing with the incident. Blue roll paper will be put on the changing mat.

Changing area will be cleaned after use.

Hot water and liquid soap is available to wash hands as soon as the task is completed. Hot air dryer or paper towels are available for drying hands.

What will the staff member do if the child is unduly distressed by the experience?

Staff will comfort and reassure the child, talk through what they are doing and ensure the change is complete swiftly to ensure the stress is not prolonged.

What will the staff member do if he/she notices marks or injuries on the child? Follow the school safeguarding policy and report it to the NOMINATED SAFEGUARDING OFFICER and the Foundation Stage Manager.

What we ask of parents

Parents are asked to provide spare clothes in a bag regardless of whether their child is toilet trained. Parents are expected to provide a bag with a suitable amount of nappies, wipes and any cream needed. If a child requires cream administering the parent is expected to sign a permission form beforehand. Parents are asked to ensure that their child is changed at the latest possible time before being brought to the setting/school
Parents are asked to read and sign the intimate care policy and permission form,

MONITORING and REVIEW

It is the responsibility of the EYFS staff to follow this policy. The Senior Leadership Team will carry out monitoring on the EYFS as part of the whole school monitoring system. This policy will be reviewed before the start of each academic year and will evolve to incorporate the views of all staff concerned