



Zouch Academy
Early Years Foundation Stage (EYFS)
Environment/Resource Risk
Assessment Policy
Reviewed October 2015

SIGNED

DATE

PRINCIPAL

SIGNED

DATE

CHAIR OF GOVERNORS

TO BE REVIEWED OCTOBER 2017

EYFS ENVIRONMENT/RESOURCES RISK ASSESSMENT POLICY

This document outlines how risk will be managed both indoors and outdoors. This document will be shared with all EYFS staff. All staff will have the opportunity to contribute and will sign to say they have understood and are in agreement.

BEST WORKING PRACTICES

General Considerations

Staffing levels and staff training
Policy and procedures
Space and resources

Daily considerations

Wear and tear; space and resources
Organisation, setting up and storage
Effects of changes to provision/routines/staffing
Agreed procedures for adults and children
Clear policy with regard to first aid/emergency
Agreed response to weather changes

WHAT IS HAZARD?

A hazard is something that has the potential to cause harm such as water, steps, surfaces, cluttered walkways, plants, weather, electrical items, sharp tools, broken resources.

WHAT IS RISK?

Risk is the potential of the hazard to cause harm. (The level of risk is dependent on the circumstances.)

WHY DO WE NEED TO MANAGE RISK?

It is a legal requirement
We have a duty of care and due diligence
It enables children to access opportunities

HOW DO WE MANAGE RISK?

Identify the hazard
Determine the level of risk
Manage the risk by eliminating the hazard or putting controls in place
Monitor the controls
Review the process regularly

WHAT WE WILL DO TO MANAGE RISK.

- All staff will be involved in assessing risk and will contribute to the development of risk assessments for key areas within the unit.
- All areas and resources will be assessed at the beginning of each session.

- All staff will be responsible for managing and controlling risk both indoors and outdoors. (e.g. if you see a hazard you will either remove it or make the area/item safe)
- The environment and activities will be constantly reviewed to ensure safety at all times.
- Practitioners will remind children and demonstrate how to use tools and equipment safely.
- Practitioners will remind/demonstrate how to use water safely.
- All practitioners will ensure the correct clothing is available according to the weather e.g. sun hats, cream, coats, wellington boots
- All practitioners will remind/demonstrate how to move around safely both indoors and outdoors.
- Hot drinks will not be consumed in classrooms or outdoors when children are present.
- Practitioners will ensure all gates are locked at the beginning of each session.
- Regular head counts will be undertaken.

AT THE START OF EACH SESSION WE WILL CONDUCT A BRIEF RISK ASSESSMENT OF BOTH THE INDOORS AND OUTDOOR ENVIRONMENT. TICK SHEETS WILL BE COMPLETED AND FILED.

MONITORING and REVIEW

It is the responsibility of all EYFS practitioners to follow this policy. The Senior Leadership Team will carry out monitoring on the EYFS as part of the whole school monitoring system.

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I have read, understood and will adhere to Zouch Academy’s Environment/Resource Risk Assessment Policy.

Name:.....

Date:.....

Position:.....